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Harvard Business School Club of Washington

1522 K Street, N.W., Washington, D. C. 20005 • Phone (202) 833-2686

July 23, 1975

DDI-1981-76

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Office of the Assistant to the Director
Central Intelligence Agency
Washington, DC 20505

Gentlemen:

I had a brief discussion with [redacted]
[redacted] today about the possibility of arranging
a meeting for the Harvard Business School Club
at CIA headquarters in McLean. [redacted]
suggested that I send a letter outlining the
proposed meeting.

We would obviously be honored to have Mr. Colby address us either as the sole speaker or, if he prefers, perhaps a few introductory remarks followed by one or more CIA members. We usually feel that our speakers enjoy themselves most when they discuss what interests them. If this were to include some comments on the recent investigations, more importantly perhaps, on the future and proper role of the CIA as Mr. Colby envisions it, I am sure the members would be extremely responsive.

Our membership is approximately 600 with attendance at meetings running upwards of 100 members and guests. We generally start around 6:30 PM with a cocktail buffet followed by brief remarks from the speakers and a question and answer period with adjournment by 9 PM. This format can be varied to suit the preference of the speaker. We would, of course, enjoy a tour of the complex if this is possible.

We have visited several embassies in the past as well as several government agencies and we are experienced in providing lists of members and guests in advance and we have Club officials at all meetings monitoring entrances and checking names against reservations.

If convenient for your organization, an early Fall meeting would be ideal.

Sincerely,

Elizabeth M. Ten Eyck